

## Job Description

<b>Job Title:</b>	Farm Collection Driver
<b>Reports to:</b>	Operations Manager
<b>Location:</b>	Various
<b>Job Purpose</b>	
Delivering a professional and efficient milk collection driving service within our Milk operations team, collecting milk from farms on planned routes and deliver to dairies and reload locations.	
<b>Key Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Professional driving of milk tanker vehicles.</li> <li>• Collection of milk from farms, unloading of milk to dairies and/or reload tankers.</li> <li>• Following procedures for activities associated with milk collection from farms.</li> <li>• Following procedures for relevant sampling and checks in line with food safety.</li> <li>• Working as part of a team, providing a professional service to our customers and farmers.</li> <li>• Keeping in regular contact with office team for updates on status and progress to support in managing customer’s expectations.</li> <li>• Cross cover of work within other areas of the business as required.</li> <li>• Attending training sessions and ensuring skills and competence and maintained.</li> </ul>	
<b>Core Responsibilities (applicable to all employees)</b>	
<ul style="list-style-type: none"> <li>• To promote best practice in maintaining high levels of Customer Service</li> <li>• You must comply with all health and safety rules and regulations regarding the health and safety of yourself and others who may be affected by your acts or omissions.</li> <li>• Report any health and safety issue including accidents to self.</li> <li>• Follow all site rules.</li> <li>• You must comply with all relevant legislation, reporting any issues to the company.</li> <li>• Undertake such other duties that are required from time to time commensurate with this position.</li> <li>• Promote Wm. Armstrong in line with current company values, beliefs and branding.</li> </ul>	
<b>Direct Reports</b>	None
<b>Internal and External Relationships</b>	
<ul style="list-style-type: none"> <li>• Drivers</li> <li>• Colleagues</li> <li>• Managers</li> <li>• Subcontractors</li> <li>• Customers</li> </ul>	
<b>Experience/Knowledge/Skills</b>	
<ul style="list-style-type: none"> <li>• Must hold a valid UK Class 1 or Class 2 licence.</li> <li>• Hold a current DCPC Card and Digital Tachograph Driver Card.</li> <li>• Confident, polite and a team player.</li> <li>• Excellent customer service skills.</li> <li>• Good geographical knowledge.</li> <li>• Experience preferred but training available for the right candidate.</li> </ul>	
<b>NB:</b> Your duties may vary from time to time within the broad remit of your role and grade. You are required to undertake any such reasonable and appropriate duties. Work location is subject to discussion with immediate line manager and the requirements of the business.	